

## Richmond Voluntary Fund privacy notice

How the Richmond Voluntary Fund (RVF) uses and shares your data.

### Using your data

We use your data to enable us to process your donations, as well as keep you updated about the activities of the Fund. In particular, we aim to write to donors each year, to provide an update on the beneficiary charities chosen.

### Why we are allowed to use your data

The grounds for processing your data is Consent and Legitimate Interests.

### Your rights

Data protection law gives you a number of rights to control what personal information we can hold and how it is used by us.

- You can ask for access to the information we hold on you
- You can ask to change information you think is inaccurate
- You can ask to withdraw consent previously given
- You can ask to delete information (right to be forgotten)
- You have the right to ask us to stop or restrict the use of your personal information
- You have the right to data portability

### Sharing your data

The Fund has a data processing and sharing agreement in place with the London Borough of Richmond upon Thames (the Council). This is to enable the Council to provide administrative services for the Fund. Data is also shared with the Council so the Council can support and promote the Fund. Information is also shared with relevant third party organisations to manage compliance with Gift Aid requirements.

### Using your data to make automated decisions

We **do not** use your data to make automated decisions.

### Data sent to countries outside of the EEA

Generally, the RVF will not process your personal data outside of the EEA. In exceptions where we do, we will ensure equivalent data protection controls are in place.