

## LONDON LOCAL AUTHORITIES ACT 1996 PART III – OCCASIONAL SALES

### GUIDANCE NOTES FOR APPLICANTS

#### 1. LICENCE REQUIREMENT

The type of sales that need licences are

Commercial Sales of 5 or more stalls/pitches, not held on the Highways i.e. a street trading site and not held in a building other than a car park.

No licence is needed for those markets/sales having existing planning consent, statutory grant, or established before 1<sup>st</sup> July 1994.

No licence is needed for sales whose proceeds are solely or principally for charitable, social, sporting, religious or political purposes.

#### 2. APPLICATIONS

- i) must be made on the Council's application form
- ii) must be accompanied by the Council's fee of £100 ..
- iii) must be made NOT LESS THAN 4 WEEKS before the event.

#### 3. PLAN SUBMISSION/NOISE CONTROL ARRANGEMENTS

To assist the Council to fully consider the application, detailed scale plans accompany the application showing

- layouts of stalls/pitches
- layout of parking areas
- arrangements for controlling traffic congestion
- arrangements for controlling litter bins and skip positions

plus details of proposed noise control arrangements.

#### 4. OBJECTIONS AND OPPOSITION

Various bodies will be consulted including Ward Councillors, Police, LFCDO and the Council's Highways, Planning, Environmental Services and Pollution Departments.

If no objections are forthcoming the licence will be granted subject to the Council's conditions.

#### 5. FURTHER INFORMATION

Please contact the Licensing Team on 0203 545 3969, 1<sup>st</sup> Floor, Civic Centre, London Road, Morden, SM4 5DX  
email [licensing@merton.gov.uk](mailto:licensing@merton.gov.uk)